

ORDINANCE NO. 11-639

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE PLACID, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2011-2012; ALLOWING FOR LINE ITEM ADJUSTMENTS DURING THE YEAR AS NEEDED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Lake Placid, Florida on September 19, 2011 held a public hearing as required by Florida Statute 200.065; and

WHEREAS, Notice of this proposed Ordinance was published at least ten (10) days prior to adoption in a newspaper of general circulation in the Town of Lake Placid; and

WHEREAS, two public hearings were held by the Town Council on said proposed Ordinance as required by Florida Statute 200.065 on:

The 12th day of September 2011; and
The 19th day of September 2011

WHEREAS, the Town Council of the Town of Lake Placid, Florida set forth the appropriations and revenue estimate for the budget for Fiscal Year 2011-2012 in the amount of \$5,779,749.00.

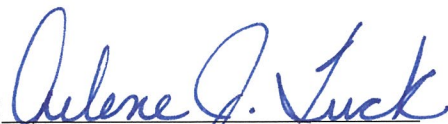
WHEREAS, from time to time the Town Council may consider the status of the Budget for the Town of Lake Placid and upon thorough review of the budget, if the Town Council determines there needs to be line item adjustments made within the budget the Town Council may do so through a Resolution; and

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Lake Placid, Florida, that:

1. The Fiscal Year 2011-2012 Final Budget (attached as Exhibit A) is adopted.
2. The Town Council from time to time may review the status of the budget for the Town and if they determine there needs to be line item adjustments the Council may make the adjustments through a Resolution adopted by the Council.
3. This Ordinance shall take effect on October 1, 2011.

DULY ADOPTED on the 19th day of September 2011.

Attest:


Arlene J. Tuck, Municipal Clerk

TOWN OF LAKE PLACID

BY:


John M. Holbrook, Mayor

(SEAL)

**REVENUE
GENERAL FUND**

**BUDGET
10/1/2011 -
9/30/2012**

REVENUE

Ad Valorem 3.65 x 98%	596,020
Beverage License	4,500
Building Fund-Renovate Town Hall	250,000
Code Penalties	1,000
County Recreation Reimbursement Funds	110,000
County Rec. Loan Payment for T-Ball Field	13,199
Fines-Forfeiture	10,000
Florida Dept. of Transp. - Main. Agreement	18,228
Florida Dept. of Transp. - Lighting Agreement	7,750
Florida Rev. Sharing	70,800
Franchise:	
Progress Energy	192,000
Fund Balance	150,000
Gas Tax	75,000
Interest	6,100
Local Comm. Ser. Tax	127,000
Mobile Home Licen.	2,000
Municipal Public Service Tax	
Electric	195,000
Propane	10,300
Other Fines-Charges	50
P.D. Edu. Assessment	200
P.D. Report Fees	150
Parking Tickets	200
Recreation Electricity Reimbursement	0
Recreation Impact Fees	29,750
Rent:	
Water Department	5,556
Sewer Department	4,283
Sanitation Department	4,461
Cemetery Department	2,483
Comcast	0
Sales Tax (1/2)	76,000
Sanitation Department Reimbursement	0
Sign Permit Fee	1,000
Town-Occ. Licenses	14,000
Town Parks - Usage Fee	3,000
Town Boat Ramp Fees	0
Transfer from Infrast. - Police Cruiser	24,714
Zon.-Var. Fees	1,000

TOTAL 2,005,744

CASH RESERVES 501,014

TOTAL REVENUES & RESERVES: 2,506,758

RESERVES:
Certificate of Deposit
General Fund Reserve Account
Police Trust Fund

2011-2012 BUDGET
GENERAL FUND EXPENSES

ADMINISTRATIVE

Buc BUDGET
Amc 10/1/2011-
9/30/2012

Accounting & Auditing	4,000
Accounting Consulta.	20,000
Advance for Reserve	51,500
Books, Dues	2,000
Employees Education Fund	3,000
Council's Education Fund	5,000
Building-Town Hall	250,000
Capital Improvements	58,294
Cemetery Pymt.For Rec.	0
Chamber	2,500
Codification	2,000
Communications	4,000
Postage	2,500
Electricity	2,200
H.C. Human Resource	3,000
IT Services	6,000
Keep Lake Placid Bea.	15,000
Legal Counsel	5,000
Special Magistrate	2,000
Legal Ads	3,500
Office Cleaning	5,200
Office Supplies	6,500
Operating Supplies	3,000
Cleaning Supplies	600
Other Current Charges	2,000
Tributes	500
Election	2,500
Holiday Gift Certi.	150
Repair & Maintenance	3,000
Safety Program	500
Salaries:	
Employees	93,953
TIP Program	2,200
TIP Rewards	1,000
Mayor/Council Members	6,600
Health Insurance:	
Employees	18,090
John Holbrook	8,532

2011-2012 BUDGET
GENERAL FUND EXPENSES

Ray Royce	4,666
Steve Bastardi	3,508
Debra Worley	8,532
Cheryl Davis	6,487

Soc. Security/Medicare:

Employees	7,361
Mayor/Council Members	1,630

Retirement:

Employees	4,334
Mayor/Council Members	737

Town Insurance	6,422
Travel & Per Diem	2,000
Unemployment Comp.	1,500
Zoning Director	50,000

TOTAL ADMINST.	<u>692,996</u>
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RESERVE:	<u>501,014</u>
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TOTAL:	<u>1,194,010</u>
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Town of Lake Placid
Streets
2011 - 2012 Budget

TRANSPORTATION DEPARTMENT

BUDGET
10/1/2011 -
9/30/2012

Salaries	129,006
TIP Program	4,920
Social Security/Medicare	10,250
Retirement	6,335
Health-Life insurance	39,248
Legals	75
Accounting and auditing	1,500
Communication	1,100
Postage	100
Electricity	55,000
Town insurance	8,659
Railroad Crossing	4,000
Equipment repair	5,000
Repair & maintenance	27,500
Road Repair	30,000
Other current charges	500
Office supplies	1,300
Cleaning supplies	200
Uniforms	707
Fuel	9,000
Operating supplies	800
Legal counsel	1,500
Capital improvements	6,783
1 Truck & 1/2 price of mower	25,000
Total expense	368,483

TOWN OF LAKE PLACID
2011-2012 RECREATION BUDGET

RECREATION DEPARTMENT

	BUDGET
	10/1/2011 -
	9/30/2012
Audit	2,500
Bicentinnel Park Lease	250
Capital Improvements:	20,000
Purchase 1 truck & 1/2 mower	25,000
Edu., Training	2,000
Legal Counsel	4,000
Office Spls.	2,000
Operating Supplies:	
Fuel	6,000
Uniform	222
Operating Supplies	5,000
Other Current Charges	1,000
Holiday Cert.	100
Park Holiday Equip.	1,000
Park Special Events-Fireworks	5,000
Repair & Maintenance:	
Repair & Main.	35,500
Vehicle Repair	5,714
Utilities	
Electricity	20,000
Communication	2,500
Town Ins.-Veh., WC, Liab.	20,115
Town Hall rent	0
Salaries	39,707
TIP Program	1,700
Soc. Sec./Medicare	3,170
Retirement	1,952
Health Ins.	11,775
Total expense	216,205

TOWN OF LAKE PLACID 2011-2012
POLICE DEPARTMENT BUDGET

POLICE DEPARTMENT

BUDGET
10/1/2011 -
9/30/2012

Accounting Fees	2,500
Books, Dues, Education	6,000
Communication	9,400
Smart Cop Main. Contract	4,000
Smart Cop Sprint Cards	3,219
Telephone Sys. Main . Contract	1,097
Postage	1,000
Electricity	5,300
Investigation	200
Legals	100
Legal Counsel	2,500
Office Supplies	5,000
Copier Charge	1,800
New Software	3,800
Operating Supplies:	
Fuel	25,000
Operating Supplies	15,000
Cleaning Supplies	200
Safety Shoes (7 x \$75.00)	525
Other Current Charges:	
Current Charges	1,000
Certificates	750
Tributes	150
New Equipment:	
Purchase of New Vehicle	24,714
Repair & Maintenance	
Equipment	21,000
Building Repair	3,000
Evidence Room Upgrade	3,000
Town Ins.-Veh., WC, Liab.	21,222
Salaries:	389,520
Holiday Pay	9,685
Incentive Pay	6,000
TIP Program	9,000
Health, Life \$675.00	76,788
Retirement:	43,668
Special Risk	
Regular	

TOWN OF LAKE PLACID 2011-2012
POLICE DEPARTMENT BUDGET

Sr. Management Drop Social Security/Medical Wellness Program	31,922
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TOTALS:	<u><u>728,060</u></u>

**TOWN OF LAKE PLACID
2011-2012 INFRASTRUCTURE ACCOUNT**

INFRASTRUCTURE

**BUDGET
10/1/2011 -
9/30/2012**

RESERVES: **139,242**

REVENUES:

Infrastructure Surtax	165,000
Interest	3,000
Reserves	250,000
Fund Balance	100,000

TOTAL: **518,000**

TOTAL WITH RESERVES: **657,242**

EXPENSES:

Capital Improvements:

Roads/Sidewalks/Multi-Paths	53,500
Cap. Improve Budget During Year	21,573

Loan Payments:

2009 Lease P.D. Car	8,837
2010 Lease P.D. Car	9,376
Purchase of P.D. Cruiser	24,714
Pending Loan to Sanitation Dept.	50,000
Pending Loan to Sewer	100,000
Transfer to Gen. Fund for Bldg. Renova.	250,000

TOTAL: **518,000**

RESERVES: **139,242**

TOTAL WITH RESERVES: **657,242**

TOWN OF LAKE PLACID
2011-2012 SANITATION BUDGET

SANITATION DEPARTMENT

BUDGET
10/1/2011 -
9/30/2012

INCOME:

Residential collection	102,600
Non-residential collection	358,908
Extra/bulk trash pickup	2,000
Loan from Infrastructure for Truck	50,000
Total income	513,508

RESERVE: **15,000**

TOTAL: **528,508**

EXPENSES:

Salary	109,745
TIP Program	3,805
Social security taxes	8,680
Retirement	5,396
Health-Life insurance	32,448
Pro fees-legal counsel	2,500
Legal Ads	500
Accounting and audit	4,000
Collection fee to tax collector	3,200
Postage	1,000
Communications	650
Education, Dues & Subscription	500
Electricity	2,000
Town Insurance	12,744
Equipment/vehicle repair	40,000
Sanitation repair and maintenance	1,500
Dumpster replacements	2,000
Landfill fee	161,654
Holiday certificates	200
Sanitation other current charges	150
Office supplies	1,500
Fuel expenses	40,000
Uniforms	531
Operating supplies	1,500
Building cleaning supplies	200
Budget otherwise	7,644
Town hall rental	4,461
Loan repayment to GF	0

TOWN OF LAKE PLACID
2011-2012 SANITATION BUDGET

Loan payment to infrastructure	50,000
Reserve Account	<u>15,000</u>

Total expense	<u>513,508</u>
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RESERVE:	<u>15,000</u>
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TOTAL:	<u>528,508</u>
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TOWN OF LAKE PLACID
2011-2012 CEMETERY BUDGET

CEMETERY DEPARTMENT

BUDGET
10/1/2011-
9/30/2012

Cash lot sale	25,800
Interest on C.D.	100
Opening - Closing fees	1,000
Permits	4,000
Fund Balance	4,000
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	34,900

Salary	13,221
TIP Program	703
Social security/medicare	1,066
Retirement	652
Health-Life ins	2,908
Accounting & auditing	3,050
Legal counsel fees	1,328
Contract labor	0
Communications	606
Postage	150
Electricity	2,600
Building rent	2,483
Town Insurance	1,125
Repair and maintenance	2,500
Equipment repair	1,000
Other current charges	100
Office supplies	500
Fuel	408
Operating supplies	500
Pump repair	0
Capital improvements	0
TOTAL EXPENSES:	<hr/>
	34,900

**TOWN OF LAKE PLACID
2011-2012 CEMETERY TRUST BUDGET**

	<u>2011-2012 BUDGET</u>
REVENUE	
Cemetery Account-Perpetual Care	16,800
INT.-CD/MM	450
TOTAL REVENUE:	<u><u>17,250</u></u>
CASH RESERVES	<u>284,876</u>
TOTAL REV. & CASH REV.	<u><u>302,126</u></u>

WATER SYSTEMS - OPERATING BUDGET

	Budget		Budget	
	2010-2011		2011-2012	
	Total Budget		Total Budget	
REVENUE:				
Fund Balance	91,348		111,548	
Water Utility Revenue	792,800		797,482	
Service Connection Fees	10,500		10,500	
Interest-Sweep, MM	1,000		1,000	
Setting Meters/Meter Readings*	1,000		1,000	
Transfer in - SDC*	18,000		5,400	
Misc Revenue	44,027		-	
System Capacity	-		-	
TOTAL REVENUE	958,675		926,930	
EXPENSES:				
Gary Freeman, Director (91%)	49,850	0%	64,828	
Arlene Tuck, CMC (0.0025)	154	0%	154	
Eddie Armas, Meter Reader (100%)	-	0%	21,840	
Mechanic I (80%)	-	0%	18,354	
Elliott Garay, Plant Certified Operator (90%)	22,779	5%	26,909	
Robert Klemm, Mechanic II (53%)	24,019	5%	14,863	
Jackie Haynes, Utility Billing (30%)	9,549	0%	9,553	
Rachel Osborne, Accountant (67%)	23,705	0%	24,444	
Pam Pelletier, Administrative Assistant (86%)	18,360	5%	21,412	
Shelly Komasa, Administrative Assistant (30%)	6,462	0%	6,465	
Darald Pugh, Plant Certified Operator (27%)	17,153	0%	9,266	
Town Innovation Program	-		7,196	
Overtime	17,500		7,500	
Social Security & Medicare	18,007	7.65% of salaries	18,623	
Retirement	27,594	4.91%EMP 6.27%SUP DROP 4.42	12,040	
Health-Life Insurance & Vision	38,195		48,995	
Professional Services - Legal Counsel	14,500		14,500	
Accounting & Audit	21,000		21,000	
Contractual Services	6,000		6,000	
Lab Testing	4,000		4,000	
Water Tank Maintenance Fee	23,500		32,500	
Computer Services	3,000		9,000	
Communications	4,000		4,000	
Postage	7,000		7,000	
Electricity	36,000		36,000	
Building Rent (Town Hall)	21,000		5,556	
Town Insurance	30,000		24,887	
Water Distribution Repair and Maintenance	17,000		17,000	
Water Distribution Control (Backflow)	500		1,000	
Cross Connection Control (Backflow)	46,927		5,000	
Emergency Generator R/M	1,000		1,000	
Water Tank Maintenance	2,000		3,000	
Hydrant Repair & Maintenance	3,000		4,000	
Vehicle Repair	9,000		10,000	
Water Plant Maintenance	-		-	
Emergency Repairs	-		-	
Other Transportation systems/Services - Unclassified	-		-	
Legal Advertisement	1,000		1,000	
Other Current Charges	2,000		2,000	
Holiday Cert. @ \$50	350		350	

WATER SYSTEM - OPERATING BUDGET

	Budget	
	2010-2011	2011-2012
401-6000-533493		500
401-6000-533510	12,000	12,000
401-6000-533520	4,500	6,540
401-6000-533521	9,000	12,000
401-6000-533522	1,000	1,000
401-6000-533523	21,000	21,000
401-6000-533524	1,500	3,000
401-6000-533540	6,000	5,000
401-6000-533550	2,000	3,000
401-6000-533643	3,000	3,600
401-6000-533644	2,500	2,500
401-6000-536650	15,000	15,000
401-6000-581000	1,000	1,000
401-6000-581902	-	-
* 401-6000-581916	59,034	60,000
* 401-6000-581917	18,000	5,400
* 401-6000-581920	66,669	44,000
* 401-6000-581921	30,000	-
Operating Revenue - Unrestricted	84,014	50,000
Total Operating Exp.	<u>958,675</u>	<u>160,156</u>

Transfer out - Capital Loan
 Transfer out - Water Cap. Contri. Acct.
 Transfer out - SDC (WATER & SEWER) *
 Transfer out - DEP - SRF Loan / Reserve (CS12078702P)
 Transfer out - Deposit Reserve Transfer (\$5,000.00 per month)
 Transfer out - W/S Capital Projects/Improvements *

WATER SYSTEM - CAPITAL BUDGET

	BUDGET 2010-2011	Budget 2011-2012
402-7020-101000		
W/S CAPITAL IMP ACCT (RESERVES)		
REVENUE:		
CAPITAL REVENUE:		
401-6000-101000	50,000	50,000
401-6000-101000	59,034	60,000
401-6000-101000		5,400
	109,034	115,400
TOTAL CAPITAL REVENUE		
CAPITAL EXPENSES:		
401-6000-533630	25,000	25,000
402-7020-101000	25,000	50,232
402-7020-101001	59,034	40,168
	109,034	115,400
TOTAL EXPENSES		

WASTEWATER - OPERATING BUDGET

Budget 2010-2011 Budget 2011-2012

Total Budget Total Budget

REVENUE:

402-7000-101000	Fund Balance	6,100	44,200
402-7000-343500	Sewer Service Fees	454,435	454,435
402-7000-343502	Sewer Availability Fee	27,746	22,135
402-7000-369003	Water Sys Transfer In - DEP - SRF Loan I	66,669	44,000
402-7000-361000	Interest	100	100
402-7000-369222	Grinder Pump (Reimb.)*	8,000	2,000
402-7000-369221	System Development - Transfer In*	16,000	4,000
	TOTAL REVENUE	579,050	570,870

EXPENSES:

402-7000-535120	Gary Freeman, Director (9%)	21,365	0%	6,412
402-7000-535120	Arlene Tuck, CMC (0.0025)	154	0%	154
402-7000-535120	Mechanic I (20%)	-	0%	4,588
402-7000-535120	Elliott Garay, Plant Certified Operator (10%)	5,695	5%	2,990
402-7000-535120	Robert Klemm, Mechanic II (47%)	2,669	5%	13,180
402-7000-535120	Jackie Haynes, Utility Billing (10%)	3,183	0%	3,184
402-7000-535120	Rachel Osborne, Accountant (28%)	10,941	0%	10,215
402-7000-535120	Pam Pelletier, Administrative Assistant (14%)	4,590	5%	3,486
402-7000-535120	Shelly Komasa, Administrative Assistant (10%)	2,154	0%	2,155
402-7000-535120	Contract Labor, Plant Operator (100%)	6,000	0%	6,300
402-7000-535120	Darald Pugh, Plant Certified Operator (73%)	17,153	0%	25,054
402-7000-535120	Town Innovation Program	-	-	2,434
402-7000-535120	Overtime	19,100	-	9,100
402-7000-535120	Salaries:			
	Soc. Sec./Medicare	7,380	7.65% of salaries	6,828
	Retirement	14,437	4.91%/EMP 6.27%/SUP DROP 4.42	5,074
402-7000-535220	Health - Life Ins.	17,569		17,171
402-7000-535310	Legal Counsel	10,000		20,000
402-7000-535320	Accounting & Audit	8,500		8,500
402-7000-535340	Contractual Services	-		-
402-7000-535410	Communications	1,300		7,217
402-7000-535412	Postage	400		1,800
402-7000-535430	Electricity	33,500		33,500
402-7000-535440	Building Rent (Town Hall)	9,000		4,283
402-7000-535450	Town Insurance	30,900		19,412
402-7000-535460	Repair & Maint. - Other	21,100		22,100
402-7000-535463	Vehicle Repair & Maint.	2,900		2,900
402-7000-535464	Gravity & LP Repair & Maint.	8,986		8,986
402-7000-535465	WWTP Generators	2,000		4,500
****	Emergency Repairs	-		-
402-7000-534917	Other Transportation systems/Services - Unclassified	-		-
402-7000-535480	Legal Advertising Fees	100		100
402-7000-535490	Other Current Charges	50		50
402-7000-535526	Safety Program	100		200
402-7000-535493	Holiday Cert. @ \$50	50		50
402-7000-535510	Office Supplies	1,700		1,800

WASTEWATER - OPERATING BUDGET

	Budget		Budget	
	2010-2011		2011-2012	
	Total	Budget	Total	Budget
	Budget		Budget	
402-7000-535520				
402-7000-535521	6,000		6,500	
402-7000-535522	1,500		2,000	
402-7000-535524	200		200	
402-7000-535525	17,000		28,000	
402-7000-535527	15,500		16,500	
402-7000-535526	5,500		7,500	
402-7000-535540	2,500		500	
402-7000-535541	200		200	
402-7000-535630	800		800	
***	8,000		4,000	
***	7,000		9,000	
***	1,000		1,000	
***	1,000		1,000	
402-7000-581490	18,000		32,000	
***	30,073		4,000	
***	16,000		18,000	
402-7000-581712	-		-	
402-7000-581713	66,669		66,669	
	61,416		61,361	
	46,252		57,917	
TOTAL EXPENSES	579,050		570,870	

WASTEWATER - CAPITAL BUDGET

	BUDGET 2010-2011	BUDGET 2011-2012
402-7020-101000		
W/S CAPITAL IMP ACCT (RESERVES)		
CAPITAL REVENUE:		
Interfund Transfers:		
402-7000-343500	-	-
402-7000-343501	30,073	32,000
***	50,000	-
***	-	100,000
***	-	4,000
401-6000-343300	-	-
402-7000-343500	-	18,000
Grant Revenue		
401-6000-533651	451,341	-
	531,414	154,000
TOTAL CAPITAL REVENUE		
CAPITAL EXPENSES:		
Capital Improvements		
402-7000-535600	-	100,000
402-7000-535605	5,073	10,000
402-7020-101000	25,000	26,000
***	501,341	-
***	-	18,000
	531,414	154,000
TOTAL CAPITAL EXPENSES		