

REGULAR MEETING
TOWN OF LAKE PLACID TOWN COUNCIL
MONDAY DECEMBER 12, 2011 5:35 PM

Vice Mayor Ray Royce, in the absence of Mayor John Holbrook, called the December 12, 2011 meeting to order at 5:35 P.M. at Town Hall, 311 W. Interlake Boulevard, Lake Placid, Florida. A quorum was present.

ROLL CALL:

Vice Mayor Ray Royce
Council Member Debra Worley
Council Member Mike Waldron
Council Member Steve Bastardi

Town Clerk Arlene Tuck
Town Attorney Bert Harris
Town Public Works Director John Komasa
Town Utility Director Gary Freeman
Town Police Chief Phil Williams
Town Planner Steve Josephson

CONSENT AGENDA:

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of monthly reports
- D. Approval of monthly bills, excluding bills to Royce Supply
- E. Approval of monthly bills to Royce Supply
- F. Accountability Statements
- G. Approval of Merry Creswell to serve as Lake Placid's representative on the Library Advisory Board
- H. Approval of Letter to State on Water Supply Plan

Council Member Bastardi made a motion to approve the agenda (A) as presented; motion seconded by Council Member Waldron. On roll call, motion carried unanimously.

Council Member Waldron made a motion to approve the minutes (B); motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.

Council Member Bastardi made a motion to approve the monthly reports (C); motion seconded by Council Member Waldron. On roll call, Council Member Bastardi, Council Member Waldron and Council Member Royce voted yes; Council Member Worley voted no. Motion carried 3 to 1.

Council Member Waldron made a motion to approve the monthly bills, excluding bills to Royce Supply; motion seconded by Council Member Bastardi. On roll call, Council Member Waldron, Council Member Bastardi and Council Member Royce voted yes; Council Member Worley voted no. Motion carried 3 to 1.

Council Member Waldron made a motion to approve the monthly bills to Royce Supply; motion seconded by Council Member Bastardi. On roll call, Council Member Waldron, Council Member Bastardi and Council Member Worley voted yes; Council Member Royce abstained from voting due to a conflict of interest. Motion carried 3 to 0.

Council Member Waldron made a motion to approve the accountability statements; motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.

Council Member Waldron made a motion to approve Merry Creswell to serve as Lake Placid's representative on the Library Advisory Board; motion seconded by Council Member Worley. On roll call, motion carried unanimously.

Council Member Waldron made a motion to approve a letter to Florida Department of Economic Opportunity requesting the withdrawal of the Town's proposed Comprehensive Plan Amendment Package LAKE PLACID 08RWSP1 (Water Supply Plan); motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.

PRESENTATIONS:

- A. Supervisor of Elections – Joe Campbell – Mr. Campbell was present to request use of the Lake Placid Town Council Chamber for the Presidential Preference Primary election on January 31, 2012. He stated he would like to use the Chamber for early voting and the election. This will take place January 21, 2012 through Sunday January 29, 2012. Mr. Campbell stated the election, by State law, must be held in the Supervisor of Elections headquarters, or an office they have occupied for at least one year, a municipal library or a municipal building. He stated the municipal library is just not big enough for the election. So he stated his only option is the Town Office. Council Member Waldron made a motion we give the Highlands County Supervisor of Elections, Mr. Joe Campbell, complete assurance that we will allow him to use the Council Chambers for the early voting in January 2012 for the period of time needed to complete their early voting; motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.
- B. TIP Program –
 1. Team A – Mrs. Tuck explained that their Chairman, Eddie San Miguel, was unable to make the meeting and asked that she present their suggestion. Mrs. Tuck stated their team's suggestion came from Sergio Olivia and it involved placing timers on all hot water heaters for the Town. Mrs. Tuck stated Mr. Olivia figured this would save the Town \$450.00 per year and over a ten year period it would save \$18,000.00.
 2. Team B – Mr. Freeman stated he was asked by their Chairman, James Fansler, to present Team B's suggestion. Team B's suggestion was to change the pay for town employees to every two weeks. He stated Beverly Hunt presented the suggestion and felt this would save the payroll clerk time and money.
 3. Team C – Mrs. Jackie Haynes, Chairman of Team C, stated her team's suggestion came from Eddie Armes and it was to use a chemical called Embark on certain kinds of grass the Town has. The chemical restricts grown and would cut back 50% of grown. This would cut back on the grass cutting, save on the equipment and save on fuel.
 4. Team D – Ms. Rachel Osborne, Chairman of Team D, stated her team's suggestion came from Steve Dampier and it was for the Town to hire a full time mechanic to work on all Town vehicles and to convert a section of the Town O & M facility into an area to be used by the mechanic.

Council Member Worley made a motion all the suggestions presented be accepted as illegitimate and valid suggestions to earn the first part of this tip problem; motion seconded by Council Member Waldron. On roll call, motion carried unanimously.

Council discussed all four suggestions and felt that all of them were very good. Council Member Waldron made a motion to move forward tonight with the suggestions at hand and rank them, if you will, so that we have a team from the TIP Project designated as the winner from the first quarter and ranked number one as Team D; motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.

C. Recreation Committee – Jon Million, Chairman of the Town of Lake Placid Recreation Committee was present. Mr. Million informed the Council the Recreation Committee had met four times and was presenting the Ordinance in front of the Council. He stated his Committee added to and deleted from the Ordinance. Mr. Million went through the changes the Committee had made. He also stated the Committee was suggesting the following:

1. A user fee of \$20.00 a year (from January 1 through December 31) for any one using Lake June Complex. This would include the boat ramp, beach area and fields.
2. Enforcement fee for anyone without a permit of \$50.00; \$20.00 to go for the permit fee and the balance to go to the Recreation fund.
3. League penalty of \$250.00. If any player is caught without a permit playing on a league, that league will be charged \$250.00.
4. The permits will be issued by Town Hall.
5. For Special Events; the Fees will be as follows:
 - a. Electricial use - \$28.00 per hour
 - b. Field Area - \$10.00 per hour per field

Council went through the Ordinance and made some additional changes. They asked that Atty. Harris put it in a final form and send it to the Town Clerk. She will then send it to the Council and Recreation Committee Members for their review. Council asked that the first hearing be set for January 9, 2012.

DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS:

A. Town Planner – Mr. Steve Josephson informed the Council Staff would reopen the work sessions with Keep Lake Placid Beautiful concerning a landscaping ordinance. Council thanks Mr. Josephson.

B. Town Attorney –

1. Oak Island Homeowners Association – Vacation of public dedication – Atty. Harris stated various owners within Oak Island Subdivision petitioned the Town Council to “vacate the public dedication of the roadways that lie within the boundaries of Oak Island Subdivision as found in Plat Book 12, Page 45 of the Public Records of Highlands County, Florida, specifically Deanna Drive and Melanie Drive.” Atty. Harris presented a letter stating his office’s opinion concerning what determination the Town Council must make. The opinion being “whether it is willing to act on an imperfect petition aware that there is a potential for claims by affected property owners that their access was impaired by the closing of the road or that the road closing is invalid due to conveying the road to the homeowners’ association.” Council Member Bastardi made a motion the Town Council take no action on this matter until the Homeowners’ Association presents a proposal; motion seconded by Council Member Worley. On roll call, motion carried unanimously.

C. Public Works Director –

1. Energy Saving System – Mr. Komasa had Ewald Probst present who presented a power point on energy saving bulbs for the Town’s antique street lights. Mr. Probst said the bulbs would last 22.8 years and over 100,000 hours. The price for the bulbs and ballasts would be a little over \$24,000.00 with a reduction if paid in cash. Council Member Waldron made a motion to have Mr. Komasa institute RFPs according to our recommendations; motion seconded by Council Member Worley. On roll call, motion carried unanimously.

Council Member Bastardi asked that Mr. Komasa investigate the cost of a suitable device (lift) to use for elevated jobs. Either find a price for a used one, a rental or a new one.

D. Police Chief – No comments

E. Utility Director –

1. Regional Utilities Technical Service Office – Mr. Freeman stated he was now in need of space to store and organize plans and documents and with the possible acquisition of Lake Placid Utilities, he needed more office space. He stated he had contacted Mrs. Richards at the Dentist's Office located at 204 W. Interlake Boulevard, across from Town Hall, and she is willing to lease to the Town, with an option to purchase. She has an office space that is 1,800 square feet for \$900.00 per month. The property is listed for sale at \$199,000.00.

Council had several other thoughts on this issue. Council Member Royce stated his direction would be to go to the Town O & M facility and build an office. He stated with the land we had there, we could expend in the future. Council Member Worley suggested placing a module in the back of Town Hall for a temporary structure. Council Member Waldron made a motion to table this matter until next month; motion seconded by Council Member Worley. On roll call, motion carried unanimously.

2. Water Line – North US 27 (West side of US 27) Mr. Freeman presented Council with a breakdown for the cost to extend an eight (8") inch water main in order to furnish potable water to three dwellings and help to annex the properties into the Town limits. He stated this is a project Council Member Worley has been working on. Council Member Worley stated if we could proceed with this project, we could then proceed with annexing the Paul property next to the overpass and continue north to the Southern Living Assisted Nursing Home. Mr. Freeman presented Council with a breakdown of the cost to just get the engineering, design, and permitting as well as construction oversight. The total cost would be \$31,850.00 to get water to the three houses in the area. The funds would come out of the System Development Charge Funds. Mr. Freeman stated he was just asking for the \$5,500.00 task order for Envisors at this time. Council Member Worley made a motion the Town expend \$5,500.00 for the task order to be approved and contingent upon annexation consent being signed by a list of property owners (Industrial Park-North, McKay-Fuss-Alderman South, the Paul Industrial Park, Lake Placid Church of Christ, all the way up to and including the Southern Living Assisted Nursing Home) as defined by Council Member Worley and Atty. Harris and presented to the Town Council; motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.
3. Heron's Garden – Request for installment payments – Mr. Freeman stated Heron's Garden was asking for an installment payment for past fees on their water bill. Mr. Freeman stated Mr. Wright (owner of Heron's Garden) has agreed to pay \$185.00 per month on the past due bill and his normal monthly bill. Council Member Worley made a motion to adopt the sample payment agreement for Heron's Garden and Stanford Wright and that in addition to the payment plan, if any amounts that are due are not paid timely, then the payment agreement is null and void and actually be taken by the utility department; motion seconded by Council Member Bastardi. On roll call, Council Member Worley, Council Member Bastardi and Council Member Royce voted yes; Council Member Waldron voted no. Motion carried 3 to 1.

F. Town Clerk – stated she and Mrs. Rachel Osborne had contacted Mrs. Pat Gleason, with the Attorney General's Office today concerning Council Member Worley's request for the data file of the Town's accounting system. She stated they contacted Mrs. Gleason because, after, contacting two IT individuals, Quickbooks technical assistance, several City Clerks and Florida Governmental Finance Directors, they have not been able to find out how to redact confidential information from the Quickbooks accounting system. Mrs. Tuck stated Mrs. Gleason informed Ms. Osborne and

herself that the Council Members and Mayor were not employees of the Town, therefore, she would suggest any Council Member that wants information containing confidential information put in writing why they want the information. Mrs. Tuck then gave each Council Member a flash drive containing the Quickbooks data file. Atty. Harris informed the Council Members they must remember once they have the data they are now record keepers and it is up to them to redact the information before it is give out.

Council Member Worley stated she had an individual who is an expert on Quickbooks and he informed her it was very easy to redact the information and it would not cost very much. Atty. Harris suggested Council Member Worley proceed with this individual to see what it will cost to redact the information. He then informed Council it would be up to them to decide if they want the Town to pay for the redacting or if the Council Member will have to pay. Council Member Worley stated she would continue to work on this matter.

G. Mayor/Council Members –

1. Council Member Worley – stated she is ready to submit an application to the State for the Town to form a CRA (Community Redevelopment Association) and would like to schedule a special meeting for Wednesday December 21, 2011 at 5:30 P.M. to take up all matters connected with the CRA's application; motion seconded by Council Member Waldron. On roll call, motion carried unanimously.

Council Member Worley will provide who will be attending the meeting. Vice Mayor Royce stated he would leave it with Council Member Worley to decide if the meeting should proceed.

Council Member Waldron made a motion the meeting adjourn; motion seconded by Council Member Bastardi. Vice Mayor Royce, hearing no objections, declared the meeting adjourned at 11:30 P.M.