

REGULAR MEETING
TOWN OF LAKE PLACID TOWN COUNCIL
MONDAY MAY 23, 2011 5:30 P.M.

Mayor John Holbrook called the regular meeting of the Lake Placid Town Council to order on Monday May 23, 2011 at 5:35 P.M. at Town Hall, 311 W. Interlake Boulevard, Lake Placid, Florida. A quorum was present. Rev. Mike Ford, of the First Baptist Church of Lake Placid gave the invocation and led in the Pledge of Allegiance to the Flag.

ROLL CALL:

Mayor John Holbrook
Council Member Ray Royce
Council Member Debra Worley
Council Member Cheryl Davis
Council Member Steve Bastardi

Town Clerk Arlene Tuck
Town Attorney Bert Harris
Town Utility Director Gary Freeman
Town Police Chief Phil Williams
Town Public Works Director John Komasa

CONSENT AGENDA:

- A. Approval of Agenda
- B. Approval of minutes for meetings
- C. Approval of monthly reports
- D. Memorandum of Agreement between Office of Tourism, Trade and Economic Development

Council Member Bastardi asked that items C and D be pulled for further discussion. Council Member Royce made a motion to approve the Consent Agenda Items A and B, noting the scrivener errors Council Member Worley will bring to the Clerk's attention; motion seconded by Council Member Worley. On roll call, motion carried unanimously.

CONSENT AGENDA:

C. Council Member Bastardi stated he wanted to comment that the Public Works Director did a fine job on the budget accountability this month. Council Member Worley stated she would like to thank Mr. Freeman for the monthly calendar.

Council Member Bastardi stated he read the Public Works Director comment about turning the electrical bill over to the leagues, however he did not know if it would solve the problem. He felt it would create more havoc.

Council Member Bastardi made a motion to approve the monthly financial reports; motion seconded by Council Member Worley. On roll call, motion carried unanimously.

Item D. Memorandum of Agreement between Office of Tourism, Trade and Economic Development – Council Member Bastardi stated he needed some clarification on what the OTTED is. Council Member Royce stated the OTTED authorizes the establishment of Rural Economic Development Initiative. It allows for RACEC areas which are rural communities adversely affected by extraordinary economic events, severe or chronic distress, or a natural disaster. This is only possible by the execution of a OTTED between the State and the Town. Council Member Worley made a motion to authorize the Mayor to sign the Memorandum of Agreement and she would like to be the contact person for the Town and that the Non-Profit Organization to be appointed should be the Lake Placid Chamber of Commerce; motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.

PRESENTATION:

A. Water Department Poster Contest – Mr. Freeman introduced Jackie Haynes who is in charge of the Town’s annual conserve water poster contest. Mr. Freeman stated this was our sixth year of doing the contest. The winners were called up to the front of the Council Chambers and given a certificate, plus a ditty bag full of items donated by Seacoast National Bank, Wauchula State Bank, Golden Corral, and Children’s Museum. The first place winners were given savings bonds from Seacoast National Bank.

B. Guardian – Corbett Alday – CDBG Grant and Pre-Mitigation Grant – Mr. Alday reminded the Council they now have \$500,000.00 in a Pre-Mitigation Grant that will end at the end of this year. The requirements for the CDBG grants have not come out as yet. However, Mr. Alday stated the list of items the Staff has come up with to be funded by the CDBG grant would qualify by previous requirements. Mr. Alday handed Council a proposed list of projects, with estimated costs, to rank. The projects were as follows:

TOWN HALL IMPROVEMENTS:

1.	Addition of Hurricane Shutters	\$ 3,000.00
2.	Replace existing windows with impact resistant frames and glass	\$ 10,000.00
3.	Upgrade doors to be Wind-Resistant	\$ 10,000.00
4.	Upgrade roof to Hurricane-Grade Standards	\$ 144,500.00
5.	Install Permanent Emergency Generator	\$ <u>200,000.00</u>
	TOTAL:	\$ 367,500.00

WASTEWATER TREATMENT PLANT IMPROVEMENTS

1.	New Lift Station	\$ 190,000.00
2.	Aerobic Digester Tanks	\$ 40,000.00
3.	Emergency Generator	\$ 90,000.00
4.	Electrical Control System (for Generator)	\$ 20,000.00
5.	Flow Metering System	\$ 10,000.00
6.	Liquid Chlorine System (including construction of covering)	\$ <u>40,000.00</u>
	TOTAL:	\$ 390,000.00

The engineer costs for the Town Hall Improvements are estimated at \$50,000.00 and the Engineering Design and Inspections for the Wastewater Treatment Plant Improvements. There will an administrative budget for the CDBG grant of \$52,000.00 and for the Pre-Mitigation grant of \$50,000.00. The required match for the Pre-Mitigation grant is \$167,000.00.

Council decided to make items 1, 2, 4, 5, and 6 under the Wastewater Treatment Plant Improvements as priority Number 1 and the upgrade to the Town Hall roof to Hurricane-Grade Standards as priority Number 2.

Council Member Royce made a motion to prioritize for both the Pre-Disaster Mitigation money and evidential application for the CDBG grant Wastewater Treatment Plant items 1, 2, 4, 5, 6; the next ranking would be number 4 under Town Hall Improvements, upgrade of roof, and the next ranking would be all the necessary engineering and design for both sets of projects and that additional projects after that the discretion of the Mayor and Staff and the consultant to submit; motion seconded by Council Member Worley. On roll call, motion carried unanimously. Council Member Royce stated he probably should have moved the engineering and design to the front of that list for both projects. He stated that was his intent that engineering and design, both, was included in the initial motion.

Mr. Alday stated the Town has a pool of engineers and he would like Council to authorize the Mayor to begin negotiations with one and get a proposal back to the Council. Mr. Alday stated the negotiations would be for the preliminary engineering for what the funder will need so they can come back with hard numbers and the preliminary designs. Council Member Worley made a motion to authorize Staff and the Mayor to select an engineer for both projects, the same engineer; motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.

Mr. Alday stated he would like for the Council to authorize the Mayor and Town Attorney to finalize the Contract with Guardian for each grant. Council Member Worley made a motion to authorize the Mayor and the Attorney to finalize the Agreement with Guardian to do the grant services; motion seconded by Council Member Bastardi. On roll call, motion carried unanimously.

DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS:

A. Town Planner - Not present

B. Town Public Works Director (Streets, Sanitation, Recreation, Cemetery)

1. Open bid on repaving parking spaces on North Main Avenue – Mr. Komasa stated we received three bids for the repaving of the parking spaces on North Main Avenue, from Interlake Boulevard North to Bellevue Avenue and from Park Avenue south to W. Interlake Boulevard. The bids were received from:

Better Roads	\$20,100.00
Lynch Paving	\$30,972.00
Excavation Point	\$17,462.00

Mr. Komasa stated the Mayor and Mrs. Tuck were present, along with him, when the bids were opened. The bids were inspected and found to be in order according to the bid specifications. Mr. Komasa stated Staff was recommending the Council accept the low bid from Excavation Point of \$17,462.00.

Council Member Worley made a motion we use Excavation Point, especially because they are a Highlands County company, and that Staff and Mayor come up with specific milling, using the map that Arlene has, to make sure that the milling is done properly in order to protect the stores and that we have a good job in the end; that the motion is contingent upon them agreeing to a milling plan and that they will have to enter into an agreement and contract with that; motion seconded by Council Member Royce. Council Member Bastardi stated he was concerned about where the water will go. Mr. Komasa stated that is the reason he required all binders to meet with him prior to submitting their bid.

2. County Recreation Distribution – Mr. Komasa stated he attended a County Recreation Distribution meeting last week. He stated each city was represented, along with the County. He stated the discussion was to recommend to the County a 1/3, 1/3 and 1/3 split for the municipalities on the amount of funding the County would put into their budget for recreation operation and maintenance for the municipalities .

He stated another issue that came up was the funding that can be requested from RPAC is just for capital improvement items. It does not work for operational costs. One of the things that Mrs. Pontius is going to look into is the possibility of being able to utilize those funds to purchase equipment that we may need.

3. Report on South Main Avenue Sidewalks and planting of trees – Mr. Komasa stated he met with Ramon Gavarrete, the County Engineer last week to discuss the possibility of putting trees on South Main Avenue, which Hoz Compton has volunteered to donate. Mr. Gavarrete stated he would need a more detailed plan to permit the project. This would include a survey, a sketch with the right-of-way lines, location of trees, the measurement of the trees, and show the proposed sidewalk for the east side. Council Member Worley suggested contacting some surveyors and find out what a survey will cost. Mr. Komasa stated he would get back on this matter.

C. Town Utility Director - No comments

D. Town Police Chief – No comments

E. Town Attorney:

1. Oak Island Resolution – Atty. Harris stated he had not had an opportunity to get with the Homeowners Association, but what work on it before the next meeting.

2. Town Administrator – Atty. Harris handed out a Resolution of the Lake Placid Town Council and Proclamation by the Mayor of the Town of Lake Placid regarding the employment of a Town Administrator, which he stated he and the Mayor had worked on. Atty. Harris stated the Resolution was for the Council review and could be brought up at the next meeting.

F. Mayor/Town Council Members:

1. Mayor Holbrook asked if any citizens had any comments:

a. One gentleman stated he got on line and tried to find the agenda and backup materials and could not find them. The Clerk stated she had checked the webpage and found the next meeting agenda but not today's. She stated it was an oversight. Chief Williams stated the Clerk had asked him to check into the laptops and visual equipment the Council had discussed at the vision meeting. He stated he was going to meet with some County staff and see what they use.

b. Dorothy Campbell, a Lake Placid resident, complained about being charged extra for trash she placed out by the street. Mrs. Campbell stated it was mostly yard debris, limbs, etc. She stated she did not feel she was being treated right, because other people were putting their debris with hers and she did not think she should pay for all of it. She stated she knew of about four other individuals who were placing debris with hers. Mr. Komasa and Mrs. Tuck informed Mrs. Campbell and the Council we take a picture of all trash we collect and then it is up to the Supervisor to determine whether it is a chargeable load. Mrs. Tuck stated everyone that the Supervisor feels should be charged is sent a bill and that we have been doing this for many years. Council Member Worley made a motion Mrs. Campbell's bill be reduced to \$8.50; motion seconded by Council Member Davis. On roll call, Council Member Royce, Council Member Worley and Council Member Davis voted yes; Council Member Bastardi voted no. Motion carried 3 to 1.

Council Member Bastardi made a motion the meeting adjourn; motion seconded by Council Member Royce. Mayor Holbrook hearing no objections declared the meeting adjourned at 8:30 P.M.